

Lyons Outdoor Market

Greetings Artisans, Farmer and Food Purveyors! Welcome to our outdoor market event at our highly visible location at 446 Main Street between St. Vrain Pharmacy and Cilantro Mary's with frontage on Main St. and High St. in Lyons, Colorado to capture the thousands of visiting tourists and local activity seekers which stream through our idyllic town. The market will run from 10a.m. to 3 pm every Saturday starting May 15th until October 9th as the final foliage seekers make their last foray into the high country. We feature variety of artists and specialty food vendors - anything from jewelry, metal and wood sculpture, pottery, farmers produce, soap or lotions and baked goods.

Booth sizes and rates:

Sign up by March 1, 2010 for 10% discount on 5 show packages.

6x8 booths priced at \$25 first time show/ \$50 for a single show/ \$200 for any 5 shows throughout the season.

10x10 booths priced at \$25 for first time show/ \$60 for single show / \$250 for any 5 shows throughout the season.

Farmers/ Produce booths will pay 10% of their profits for booth rental.

Vendor referral program: Receive a \$25 credit on your next show for every participant referred.

Workshops/Nonprofits please call for pricing.

Musicians will receive a flat fee based on number of vendors plus tips.

Up to 2 artists or vendors may share one booth. Payment and contract will be under only one artist or trade name per booth. This contract will run for the duration of the market season. This is everyone's market so please pay attention to the appearance of your space in regards to the welfare of your fellow vendors. Please let organizers know your dates for the market as far in advance as possible to ensure availability. Keep in mind availability is not guaranteed so please try to reserve your space as soon as possible. Please do not break your booth down early unless previously cleared with management out of consideration to other vendors.

Booth placement will be determined to ensure a proper layout and flow to the market. Please be prepared for all weather conditions. Vendors will be responsible for their own

tent and materials associated with set up. Booths cannot be set up the night before the market day and must be broken down at the completion of the market day. Number of booths may change. Please do not break your booth down early unless previously cleared with management out of consideration to other vendors.

Garbage and recycling service will be included in the rental of your booth space. Please minimize the amount of non-recyclable, non-compostible materials.

Porta-potty's will be provided.

No pets allowed in the market place.

No water will be provided.

No Smoking Please out of courtesy to patron and fellow vendors no smoking within the market place.

Insurance: If vendors have a certificate of insurance, please include, naming 440 Management Group, LLC as additionally insured. If there is no insurance vendors signature on application waives 440 Management Group, LLC and Lyons Outdoor Market of any liability.

Licenses: Food vendors must use a licensed kitchen and have a retail license from the Boulder County Health Department. Any questions about regulations or to obtain a license please contact the Boulder County Health Department at 303-441-1100

Artists: Please include photographs and/or detailed description of your work for the selection process. This applies to each artist in a booth. Web site links and emailed photos of work is acceptable. Links to participating artists will be displayed on www.lyonsoutdoormarket.com.

Taxes: All vendors are expected to pay sales tax in the amount of 7.75 % to the Town of Lyons, which is reported to and collected by the State. A sales tax license for the State of Colorado is required for the application.

Fire Department. There is no cooking under any tent or canopy. Each food booth is expected to have a fire extinguisher present on the premises. All food vendors need to supply their own dry chemical type portable fire extinguisher, having a rating no less than 40-B. Portable LP-gas containers, piping, hoses, valves and fittings shall be protected to prevent tampering or damage. Compressed gas tanks must be stored in an upright manner, away from tents or canopies and are not to be secured to tent poles.

No weapons of any sort are permitted within the marketplace. No carry-in alcohol is permitted.

Application Deadline: All payments to be enclosed with application along with a copy of Colorado State sales tax license. Checks of non- participants will be returned after application processing is complete. Checks of participants will be deposited after notice of acceptance.

Notice of Acceptance: Participants will be notified of acceptance. Checks will be deposited at time of notice of acceptance. There will be a returned check fee of \$50.

Cancellation Policy: Participants must notify the market of cancellation within ten days prior to scheduled market day a full refund.

Payment form and address: Checks can be mailed to: Lyons Outdoor Market
PO Box 4314
Boulder, CO 80306

Contact information: Matt DePofi or Susan McCausland
303-444-8078
lyonsoutdoormarket@gmail.com
www.lyonsoutdoormarket.com